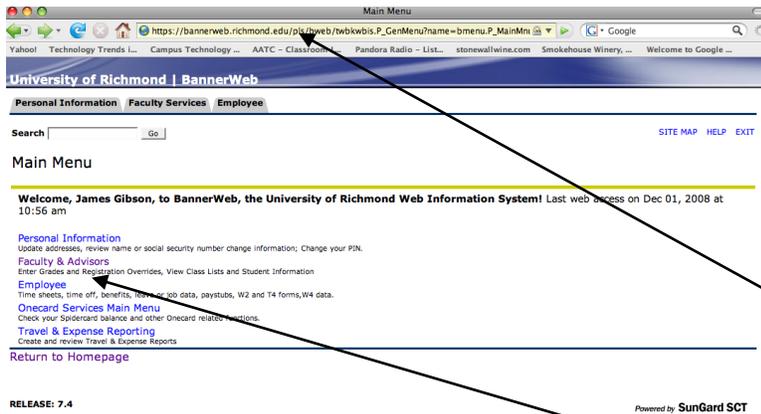


How To Assess Law Skills and ULWR Students Using Bannerweb

University accreditation now requires an assessment of every student enrolled in Law Skills II (spring semester), Law Skills III (fall semester), and any course for which Upper-Level Writing Requirement (“ULWR”) credit is given (both semesters). Making these assessments is a lot like entering grades:



1. Log into Bannerweb (<https://bannerweb.richmond.edu/>) as you always do, using your University i.d. number and password.

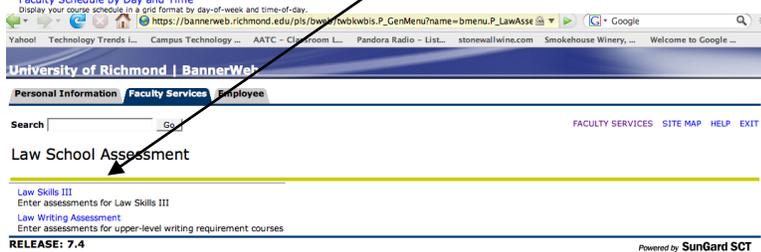
2. Click Faculty and Advisors.



3. This should bring you to the Faculty Services tab.

4. Click Law School Assessment.

5. On the next screen, click on the subject of the course you are giving an assessment to. (In this example, only Law Skills II and ULWR are listed, but in the spring semester Law Skills III will be an option.)



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Search [] Go [] RETURN TO MENU SITE MAP HELP EXIT

James Gibson
Dec 05, 2008 03:13 pm

Select Term

Select the Term for processing then press the Submit Term button.

If you'd like more information on selecting a term, you can view a [brief video](#) (<1 minute).

Select a Term: Submit

RELEASE: 6.1 Powered by SunGard SCT

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James Gibson
Dec 05, 2008 03:13 pm

Select CRN

Please enter the CRN you wish to access, or select a different term from the menu.

If you'd like more information on selecting CRNs, you can view a [brief video](#) (<1 minute).

CRN: Submit

RELEASE: 7.3 Powered by SunGard SCT

Course Information
COMPUTER LAW - LAWE 759 01
 CRN: 11564
 Students Registered: 15

Research - Rate student's ability to thoroughly research respective topic.
Organiz. - Rate quality of paper organization, including quality of thesis statement and roadmap.
Crit. Think. - Rate student's ability to think critically about legal issues.
Writing - Rate student's ability to write in a clear, concise, and grammatically correct manner.
Citation - Rate student's knowledge of proper citation of legal authorities.

Ratings : 1 = High Competence 2 = Average Competence 3 = Minimum Competence 4 = Not Minimally Competent

Assessments	Record Number	Student	Research	Organiz.	Crit. Think.	Writing	Citation
1	Banta, Robert W.	None	None	None	None	None	None
2	Bell, Justin I.	None	None	None	None	None	None
3	Davidson, Christina L.	None	None	None	None	None	None
4	Gibson, Jetti L.	None	None	None	None	None	None
5	Goodrich, Jonathan G.	None	None	None	None	None	None
6	Hanna, Jeffrey M.	None	None	None	None	None	None
7	Jones, Matthew B.	None	None	None	None	None	None
8	Laney, Tiffany A.	None	None	None	None	None	None
9	Laseinde, Olufolabi O.	None	None	None	None	None	None
10	Moore, Jonathan L.	None	None	None	None	None	None
11	Peterson, Matthew F.	None	None	None	None	None	None

- On the next screen, click the drop-down menu and choose the relevant semester. Click Submit.
- On the next screen, click the drop-down menu and choose the relevant course. Click Submit.
- On the next screen, you will see your students listed. Click on the drop-down menu and choose the appropriate rating for each category. A rating of 1 is High Competence, 2 is Average Competence, 3 is Minimum Competence, and 4 is Not Minimally Competent. (These ratings will be the same in all courses, but the categories will be different depending on whether it is a Law Skills course or an ULWR course.)

13	Turnmire, Dana	None ▾	None ▾	None ▾	None ▾
14	Walczak, Heather M.	None ▾	None ▾	None ▾	None ▾
15	Wyand, Ashley B.	None ▾	None ▾	None ▾	None ▾

***If you are not finished, but you want to save your work, select "Save" and click "Submit changes or continue working."**

***If you are finished with all your ratings, select "Finalize" and click "Submit." You will not**

Save
 Finalize

⚠ Please save the assessments often. There is a 60 minute time limit starting at 03:14 pm or

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Search [SITE MAP](#) [HELP](#) [EXIT](#)

James Gibson
Fall 2008
Dec 05, 2008 03:15 pm

Course Information
COMPUTER LAW - LAWE 759 01
 CRN: 11564
 Students Registered: 15

Assessments for this course are not complete.
 Either you chose not to finalize the assessments or not all students have been completely assessed. Your work has been saved.
 You may continue working or return later.

Research - Rate student's ability to thoroughly research respective topic.
 Organiz. - Rate quality of paper organization, including quality of thesis statement and roadmap.
 Crit. Think. - Rate student's ability to think critically about legal issues.
 Writing - Rate student's ability to write in a clear, concise, and grammatically correct manner.
 Citation - Rate student's knowledge of proper citation of legal authorities.

Ratings : 1 = High Competence 2 = Average Competence 3 = Minimal Competence 4 = Not Minimally Competent

9. Scroll to the bottom of the screen. If you are finished with the assessment, choose Finalize and then click Submit. If you would like to save and continue working or come back later, choose Save and then click Submit.

10. If you have not completed the form correctly, you will get a red message advising you that the assessment is not complete.

11. Once you have entered and finalized assessments for every student, you will receive an e-mail message confirming that the assessments for that class are complete.